

APPLICATION FORM

ICS 100-400 Train-the-Trainer

Name: _____

Organization: _____

Your Position: _____

Mailing Address: _____
(include street/city/state/zip code)

Daytime Phone: _____

FAX Number: _____

Email Address: _____

☐ Yes, I have fulfilled the course prerequisites.

Americans with Disabilities Act (ADA)

If you have a disability and need special accommodations in order to fully participate in any training activity, please contact the State Training Office, (795)274-1413, to discuss your specific needs.

Completed application must be submitted to the head of your sponsoring organization for approval. Once obtained, the application may be sent or faxed to:

Kansas Emergency Management
Attention: Anne Allen
2800 SW Topeka Boulevard
Topeka, KS 66611-1287
FAX: (785)274-1914

Signature of Applicant _____ Date _____

Head of Sponsoring Organization _____ Date _____



GET TRAINED TO BE AN INSTRUCTOR IN:

- ICS 100 Introduction to Incident Command System
- ICS 200 Basic Incident Command System
- ICS 300 Intermediate Incident Command System
- ICS 400 Advanced Incident Command System

COURSE PREREQUISITES

Certification in the following Emergency Management Institute courses is a required prerequisite for this course:

IS-100 Introduction to ICS

IS-200 Basic ICS

G300 Intermediate ICS

G400 Advanced ICS

IS-700 NIMS, an Introduction



Emergency Management Institute & Kansas Emergency Management

ICS T-T-T

INCIDENT COMMAND SYSTEM 100-400 TRAIN THE TRAINER



G449



**LENEXA
KANSAS**

February 13-16, 2007

REGISTRATION ONLINE:
[WWW.KANSAS.GOV/KDEM/
TRAINING/](http://WWW.KANSAS.GOV/KDEM/TRAINING/)

ICS TRAIN-THE-TRAINER

COURSE OBJECTIVES

ICS 100 Introduction to ICS Orient the student to the Incident Command System (ICS) in order to:

- Identify requirements to use ICS, three purposes of ICS, and common incident tasks
- Describe the basic features of ICS
- Describe the role and function of the Incident Commander and the Command Staff
- Describe the role and function of the General Staff
- Describe use of ICS facilities
- Describe common ICS responsibilities

ICS 200 Basic ICS How to adapt ICS appropriate to the complexity of an incident or event

- Leadership and management— chain of command, span of control, position titles
- Delegation of authority and management by objectives
- Functional Areas and Positions— tools, use of ICS 201 form
- Give an Operational Briefing/describe components of field, staff and section briefings
- Organizational flexibility— modular organization, complexity analysis, types of incidents, preparedness plans and agreements
- Essential elements and the process of transfer of command

COST/REIMBURSEMENT

There is no charge for this training. Participants traveling 50 or more miles to attend this course are eligible for overnight lodging.

Reimbursement for lodging expense is up to \$71 per day.

NOTE: Reimbursement for lodging will only be paid if entire course is completed. There is no reimbursement for meals or mileage.

Federal Employees are not eligible for reimbursement.

ICS 300 Intermediate ICS Teach NIMS Command and Management as it supports expanding incidents, its process as prescribed by ICS, developing an IAP for a simulated incident

- ICS fundamentals review and ICS in relation to NIMS
- Unified Command— features, advantages, functions on a multi-jurisdiction or multi-agency incident, develop Incident Objectives for a simulated incident
- Incident resources management — principles, steps, aviation safety policies, Operational Planning Worksheet & Incident Safety Analysis, single and multi-point ordering
- Planning process— planning for incidents vs. events, major planning steps, when to put the IAP in writing, ICS forms, strategies for meetings, scenario
- Demobilization, transfer of command, and close out— importance of planning, impact of agency specific policies upon demobilization, personnel who have demobilization responsibilities, need for and processes involved in a close out meeting

ICS 400 Advanced ICS Teach the highest level of the Incident Command System

- ICS Fundamentals review for Command and General Staff
- Major and/or complex incident/event management including the principal factors, four expansion options and how they apply in an incident
- Area Command defined, its advantages, organization, six primary functional responsibilities, and application to a given scenario
- Multi-Agency coordination defined, its primary components, major guidelines for establishment, problems when not implemented, its different levels, entities that provide multi-agency coordination, personnel positions, and its distinct role as compared to Area Command and Unified Command

WHAT IS NIMS?

... a consistent nationwide approach for federal, state, tribal, and local governments to work effectively and efficiently together to prepare for and respond to all hazards, including acts of terrorism.

NATIONAL INCIDENT MANAGEMENT SYSTEM



WANT MORE?

For more information on this course and other emergency management training, contact the Kansas Emergency Management Training Office at:

2800 SW Topeka Ave.
Topeka KS 66611
(785)274-1412
Fax (785)274-1914

Or visit our website at:
<http://www.kansas.gov/kdem/training>

